



Cañada College
CURRICULUM COMMITTEE
Minutes
Friday, November 18, 2022
1:00-3:00pm Zoom

Members Present: Lisa Palmer, Martin Partlan, Maureen Wiley, Frank Nguyen Le, David Monarres, Ana Miladinova, Gloria Darafshi, Chialin Hsieh, Noah Liu, Ron Andrade, Elsa Torres, Klaressa Ortiz, Soraya Sohrabi

Members Absent: Maria Lara, Salumeh Eslamieh

Guests: Ritu Malhotra, Nada Nekrep, Rafael Rivera, Madeline Wiest

1) Adoption of Agenda

Motion – to approve the agenda: M/S: Noah Liu, Gloria Darafshi

Discussion— none

Abstentions – none

Approval – approved unanimously

<i>Consent Agenda</i>

2) AB 361 – Renewal of Virtual Meeting Modality

- a. This acknowledges our use of AB 361, which extends our ability to meet virtually as a Brown Act meeting without having to post the address of our physical location.
- b. To contend that we should resume meeting in person, please request that this item be pulled from consent for discussion and debate.

3) Approval of Minutes – October 14, 2022

4) Curriculum Items:

Business, Design & Workforce

i. Malhotra, Ritu

1. **MEDA 100 - Introduction to Medical Assisting (3.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Textbooks Revision

2. **MEDA 110 - Medical Terminology (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Distance Education Revision, Textbooks Revision
3. **MEDA 115 - Introduction to Electronic Health Record (3.00)** (Modified Course Proposal)
Proposed Changes: Content Review Revision, Distance Education Revision, Textbooks Revision
4. **MEDA 121 - Clinical Procedures II (4.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Textbooks Revision
5. **MEDA 140 - Implementation of Electronic Health Record (3.00)** (Modified Course Proposal)
Proposed Changes: Content Review Revision, Distance Education Revision, Textbooks Revision
6. **MEDA 150 - Medical Office Procedures (3.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Textbooks Revision
7. **MEDA 164 - CPT (Current Procedural Terminology) Beginning Coding (1.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Textbooks Revision
8. **MEDA 165 - CPT (Current Procedural Terminology) Intermediate Coding (1.00)** (Modified Course Proposal)
Proposed Changes: Content Review Revision, Distance Education Revision, Textbooks Revision
9. **MEDA 166 - CPT (Current Procedural Terminology) Advanced Coding (1.00)** (Modified Course Proposal)
Proposed Changes: Content Review Revision, Distance Education Revision, Textbooks Revision
10. **MEDA 167 - ICD (International Classification of Diseases)-10-CM (Clinical Modification) Beginning Coding (1.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Distance Education Revision, Textbooks Revision
11. **MEDA 168 - ICD (International Classification of Diseases)-10-CM (Clinical Modification) Intermediate Coding (1.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Textbooks Revision
12. **MEDA 169 - ICD (International Classification of Diseases)-10-CM (Clinical Modification) Advanced Coding (1.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Textbooks Revision

Science & Technology

- ii. **Inman, Lezlee**

1. **RADT 420 - Radiographic Positioning II (4.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Representative Assignments Revision, Representative Instructional Methods Revision, Textbooks Revision
2. **RADT 428 - Clinical Education II (6.50)** (Modified Course Proposal)
Proposed Changes: Lab Content Revision, Method of Evaluation Revision, Student Learning Outcomes Revision, Textbooks Revision
3. **RADT 438 - Clinical Education III (4.50)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Method of Evaluation Revision, Textbooks Revision
4. **RADT 441 - Sectional Anatomy (1.50)** (Modified Course Proposal)
Proposed Changes: Content Review Revision, Distance Education Revision, Lab Content Revision, Representative Assignments Revision, Textbooks Revision
5. **RADT 448 - Clinical Education IV (9.50)** (Modified Course Proposal)
Proposed Changes: Method of Evaluation Revision, Objectives Revision, Representative Assignments Revision, Textbooks Revision
6. **RADT 458 - Clinical Education V (9.00)** (Modified Course Proposal)
Proposed Changes: Method of Evaluation Revision, Objectives Revision, Textbooks Revision
7. **RADT 468 - Clinical Education VI (4.50)** (Modified Course Proposal)
Proposed Changes: Content Review Revision, Textbooks Revision
8. **RADT 408 - Perspectives in Radiology (1.50)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Representative Instructional Methods Revision, Textbooks Revision
9. **RADT 418 - Clinical Education I (4.50)** (Modified Course Proposal)
Proposed Changes: Objectives Revision, Representative Assignments Revision, Representative Instructional Methods Revision, Textbooks Revision
10. **RADT 470 - Specialized Techniques: Mammography (2.00)** (Modified Course Proposal)
Proposed Changes: Content Review Revision, Distance Education Revision, Method of Evaluation Revision, Objectives Revision, Representative Assignments Revision, Student Learning Outcomes Revision

iii. **Rivera, Rafael**

1. **RADT 400 - Orientation to Radiologic Technology (2.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision
2. **RADT 410 - Radiographic Positioning (4.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Textbooks Revision
3. **RADT 415 - Radiation Protection and Biology (3.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Textbooks Revision

4. RADT 440 - Advanced Imaging Modalities & Specialized Procedures (4.00)

(Modified Course Proposal)

Proposed Changes: Textbooks Revision

Motion – to approve the consent agenda: Noah Liu, Gloria Darafshi

Discussion— none

Abstentions –Soraya Sohrabi (not present at 10/14 meeting)

Approval – approved

Substantive Agenda

2) **Curriculum Items:**

Science & Technology

i. **Monarres, David**

1. **MATH 110 - Elementary Algebra (5.00)** (Course Banking)

2. **MATH 190 - Path to Statistics (6.00)** (Course Banking)

3. **MATH 811 - Pre-Algebra (3.00)** (Course Banking)

4. **MATH 818 - Basic Mathematics for Health Science (1.00)** (Course Banking)

David Monarres presented on behalf of the above courses. David noted that all of the course bankings reflect the changes in curriculum due to AB 705. These courses cannot be offered for students in the future, as they would be in violation of the law and are therefore being banked.

Motion – to approve the course banking of MATH 110, MATH 190, MATH 811, and MATH 818. Ron Andrade, Frank Nguyen Le

Discussion— Noah Liu asked for clarification regarding the word “banking.” David explained that it means the campus will not be offering the courses, but they are not fully deleted; the courses can be revived in the future if need be. Lisa added that banked courses are not included in the catalog and are not accessible for students to enroll, stating that it is another name for archiving the courses. Gloria asked why MATH 120 was not included in the banking, and asked if it was because the course would still be offered for high school students. David confirmed this was the case.

Abstentions –none

Approval – approved unanimously

Curriculum Committee

(Changes made pursuant to AB 705 upon request from Math Faculty)

ii. **Peña, José F.** – Technical Review Committee Chair

3)

1. **Certificate of Achievement Pathways to Student Success** (Program Modification)

1. **PREREQUISITES:** The following language is to replace existing prerequisites:
 - a) **PREREQUISITE OF MATH 110, REPLACED BY:** Successful completion of Elementary Algebra or equivalent, or placement by other measures as applicable.
 - b) **PREREQUISITE OF MATH 120, REPLACED BY:** Successful completion of Intermediate Algebra or equivalent, or placement by other measures as applicable.
 - c) **PREREQUISITE OF MATH 811, REPLACED BY:** Successful completion of Pre-Algebra or equivalent, or placement by other measures as applicable.

Frank Nguyen Le presented on behalf of these items. Frank noted that because of the banking of the previously discussed Math courses, the above courses are being impacted. For the Certificate of Achievement Pathways to Student Success, MATH 190 was removed from the program, and MATH 200 was added. Additionally, the prerequisite language above was included to reflect the changes. Lisa added that the issue was to be mindful of the language still indicating the level of math students needed to have without using a specific name of a course which can no longer be offered. Frank added that this is to comply with AB705, and the college is using a standard language for these math courses. David Monarres added that consultation occurred with the other two campuses in the district to ensure the same language is being used across the district.

Motion – to approve the program modification of changes to the prerequisite language noted above for the Certificate of Achievement Pathways to Student Success: Frank Nguyen Le, Noah Liu

Discussion— none

Abstentions –none

Approval – approved unanimously

2. **DELETION OF RECOMMENDED PREPARATION:**

- a) **REMOVED*** Eligibility for MATH 110.
- b) **REMOVED*** Eligibility for MATH 120.

** Left on courses as recommended preparation if listed in C-ID Descriptor.*

COURSE	CURRENT PREREQUISITE	UPDATED PREREQUISITE	NOTES
ACTG 100	Recommended: Eligibility for MATH 110.		
ACTG 121	Recommended: Eligibility for ENGL 100. Eligibility for MATH 110.	Recommended: Eligibility for ENGL 100. Eligibility for Elementary Algebra.	C-ID (ACCT 110) REQUIRED: Eligibility for College Composition (C-ID ENGL 100) and Elementary Algebra

ACTG 180	Recommended: Eligibility for MATH 110. Prerequisite: ACTG 100, or ACTG 121 or equivalent.	Prerequisite: ACTG 100, or ACTG 121 or equivalent	
ACTG 200	Recommended: Eligibility for MATH 110.		
COURSE	CURRENT PREREQUISITE	UPDATED PREREQUISITE	NOTES
ANTH 126	Prerequisite: Completion of, or concurrent enrollment in ANTH 125, and MATH 811 , or appropriate scores on the College Placement Test or other multiple measures assessment. Appropriate skill level as demonstrated by Eligibility for ENGL 100 or 105, or other measures as applicable.	Prerequisite: Completion of, or concurrent enrollment in ANTH 125, and Pre-Algebra or equivalent, or placement by other measures as applicable. Appropriate skill level as demonstrated by eligibility for ENGL 100 or 105, or other measures as applicable.	
ANTH 351	Recommended: Eligibility for MATH 120. Prerequisite: Appropriate skill level as demonstrated by Eligibility for ENGL 100 or 105, or other measures as applicable.	Prerequisite: Appropriate skill level as demonstrated by Eligibility for ENGL 100 or 105, or other measures as applicable.	
ASTR 101	Prerequisite: MATH 110, and completion of, or concurrent enrollment in ASTR 100, or 115 or 125 (ASTR 115 and 125 are offered at College of San Mateo).	Prerequisite: Completion of, or concurrent enrollment in ASTR 100, or 115 or 125 (ASTR 115 and 125 are offered at College of San Mateo). Successful completion of Elementary Algebra or equivalent, or placement by other measures as applicable.	
BIOL 225	Recommended: Eligibility for ENGL 100. Prerequisite: MATH 120, or MATH 123 (offered at CSM or Skyline), or appropriate score on the College Placement Test or other multiple measures	Recommended: Eligibility for ENGL 100. Prerequisite: Successful completion of Intermediate Algebra or equivalent, or placement by other measures as applicable.	

	assessment.		
BIOL 310	Recommended: Eligibility for ENGL 100. Eligibility for MATH 110.	Recommended: Eligibility for ENGL 100.	C-ID (NUTR 110) REQUIRED - ADVISORY: Eligibility for C-ID ENGL 100
COURSE	CURRENT PREREQUISITE	UPDATED PREREQUISITE	NOTES
BUS. 113	Prerequisite: MATH 110 or appropriate score on the College Placement Test or other multiple measures assessment.	Prerequisite: Successful completion of Elementary Algebra or equivalent, or placement by other measures as applicable.	
CHEM 210	Prerequisite: MATH 120, or MATH 123 (offered at CSM or Skyline) or satisfactory score on the College Placement Test or other multiple measures assessment that indicate proficiency in Intermediate Algebra. Recommended: Any Preparation for Chemistry course or other measures that demonstrate proficiency in general science and preparation for study of college chemistry. This includes completion of high school chemistry with a grade of C or better.	Prerequisite: Successful completion of Intermediate Algebra or equivalent, or placement by other measures as applicable. Recommended: Any Preparation for Chemistry course or other measures that demonstrate proficiency in general science and preparation for study of college chemistry. This includes completion of high school chemistry with a grade of C or better.	
CHEM 114	Prerequisite: MATH 110 or appropriate placement based on AB 705 mandates, or equivalent.	Prerequisite: Successful completion of Elementary Algebra or equivalent, or placement by other measures as applicable.	C-ID (CHEM 140) REQUIRED - PREREQUISITE: Elementary algebra or higher or eligibility for transfer-level mathematic

CHEM 192	Prerequisite: MATH 110 or satisfactory score on District math placement test and other measures as appropriate that indicate proficiency in Elementary Algebra.	Prerequisite: Successful completion of Elementary Algebra or equivalent, or placement by other measures as applicable.	C-ID (CHEM 101) REQUIRED - PREREQUISITE: Elementary algebra or higher or eligibility for transfer-level mathematics.
CHEM 410	Prerequisite: MATH 110 or equivalent	Prerequisite: Successful completion of Elementary Algebra or equivalent, or placement by other measures as applicable.	
COURSE	CURRENT PREREQUISITE	UPDATED PREREQUISITE	NOTES
CIS 262	Prerequisite: CIS 250, or CIS 284, and MATH 120, or MATH 123 (offered at CSM or Skyline) with a grade of C or better, or appropriate score on the College Placement Test or other multiple measures assessment.	Prerequisite: CIS 250, or CIS 284 and successful completion of Intermediate Algebra or equivalent, or placement by other measures as applicable.	
CIS 122	Recommended: Eligibility for ENGL 100. Eligibility for MATH 110. Basic knowledge of computer usage.	Recommended: Eligibility for ENGL 100. Basic knowledge of computer usage.	C-ID (COMP 112) REQUIRED - ADVISORY: Basic knowledge of computer usage.
CIS 250	Recommended: Eligibility for ENGL 100. CIS 118, and MATH 120, or MATH 123 (offered at CSM or Skyline)	Recommended: Eligibility for ENGL 100. CIS 118.	
ECON 100	Recommended: Eligibility for ENGL 100. Prerequisite: MATH 110, or MATH 112 (offered at CSM or Skyline) or MATH 190, or appropriate score on the College Placement Test or other multiple measures assessment that indicate proficiency in Elementary Algebra.	Recommended: Eligibility for ENGL 100. Prerequisite: Successful completion of Elementary Algebra or equivalent, or placement by other measures as applicable.	C-ID (ECON 202) REQUIRED - PREREQUISITE: Elementary Algebra

ECON 102	Recommended: Eligibility for ENGL 100. Prerequisite: MATH 110, or MATH 112 (offered at CSM or Skyline) or MATH 190, or appropriate score on the College Placement Test or other multiple measures assessment that indicate proficiency in Elementary Algebra.	Recommended: Eligibility for ENGL 100. Prerequisite: Successful completion of Elementary Algebra or equivalent, or placement by other measures as applicable.	C-ID (ECON 201) REQUIRED - PREREQUISITE: Elementary Algebra
EDUC 200	Recommended: Eligibility for ENGL 100. Eligibility for MATH 110.	Recommended: Eligibility for ENGL 100.	C-ID (EDUC 200) REQUIRED - ADVISORY: Freshman Composition (ENGL 100)
COURSE	CURRENT PREREQUISITE	UPDATED PREREQUISITE	NOTES
FASH 169	Recommended: Eligibility for MATH 110. Recommended: Basic sewing skills.	Recommended: Basic sewing skills.	
KINE 109	Recommended: Eligibility for ENGL 100. Eligibility for MATH 110.	Recommended: Eligibility for ENGL 100.	
MATH 125	Prerequisite: MATH 120, or MATH 123 (offered at CSM or Skyline) or appropriate score on the College Placement Test or other multiple measures assessment.	Prerequisite: Successful completion of Intermediate Algebra or equivalent, or placement by other measures as applicable.	
MATH 130	Prerequisite: MATH 120, or MATH 123 (offered at CSM or Skyline) or appropriate score on the College Placement Test or other multiple measures assessment.	Prerequisite: Successful completion of Intermediate Algebra or equivalent, or placement by other measures as applicable.	
MATH 145	Prerequisite: Completion of Intermediate Algebra or equivalent, or placement by appropriate assessment.	Prerequisite: Successful completion of Intermediate Algebra or equivalent, or placement by other measures as applicable.	

MATH 150	Recommended: Eligibility for ENGL 110. Prerequisite: MATH 120, or MATH 123 (offered at CSM or Skyline) or appropriate score on the College Placement Test or other multiple measures assessment.	Recommended: Eligibility for ENGL 110. Prerequisite: Successful completion of Intermediate Algebra or equivalent, or placement by other measures as applicable.	
MATH 200	Prerequisite: MATH 120, or MATH 123 (offered at CSM or Skyline) or MATH 190, or appropriate score on the College Placement Test or other multiple measures assessment.	Prerequisite: Successful completion of Intermediate Algebra or equivalent, or placement by other measures as applicable.	
COURSE	CURRENT PREREQUISITE	UPDATED PREREQUISITE	NOTES
MATH 225	Prerequisite: MATH 120, or MATH 123 (offered at CSM or Skyline) or appropriate score on the College Placement Test or other multiple measures assessment.	Prerequisite: Successful completion of Intermediate Algebra or equivalent, or placement by other measures as applicable.	
MATH 241	Prerequisite: MATH 120, or MATH 123 (offered at CSM or Skyline) or appropriate score on the College Placement Test or other multiple measures assessment.	Prerequisite: Successful completion of Intermediate Algebra or equivalent, or placement by other measures as applicable.	
MATH 120	Prerequisite: MATH 110, or MATH 112 (offered at CSM or Skyline) or appropriate score on the College Placement Test or other multiple measures assessment.	Prerequisite: Successful completion of Elementary Algebra or equivalent, or placement by other measures as applicable.	
MEDA 190	Prerequisite: MATH 811, or MATH 818, or appropriate score on the College Placement Test or other multiple measures assessment.	Prerequisite: Successful completion of Pre-Algebra or equivalent, or placement by other measures as applicable.	
METE 100	Recommended: Eligibility for ENGL 100. Eligibility for MATH 110.	Recommended: Eligibility for ENGL 100. Eligibility for Elementary Algebra.	C-ID (GEOG 130) REQUIRED - ADVISORY: Ability to read a

			college level text, eligibility for English composition, Elementary Algebra
MUS. 120	Recommended: Eligibility for ENGL 100. Eligibility for MATH 110.	Recommended: Eligibility for ENGL 100.	
PALT 401	Recommended: Eligibility for MATH 110.		
PHYS 114	Prerequisite: MATH 110 or appropriate placement based on AB 705 mandates, or equivalent.	Prerequisite: Successful completion of Elementary Algebra or equivalent, or placement by other measures as applicable.	C-ID (PHYS 140) REQUIRED - PREREQUISITE: Elementary Algebra
COURSE	CURRENT PREREQUISITE	UPDATED PREREQUISITE	NOTES
PHYS 405	Recommended: Eligibility for ENGL 100. Prerequisite: MATH 110, or equivalent and CHEM 192, or CHEM 410 or equivalent.	Recommended: Eligibility for ENGL 100. Prerequisite: Successful completion of Elementary Algebra or equivalent, or placement by other measures as applicable, and CHEM 192, or CHEM 410 or equivalent.	

Frank Nguyen Le presented on behalf of the above items. Frank reviewed the above chart outlining the changes from the current prerequisite to the updated prerequisite for specific courses. Frank added that the notes section indicates the C-ID descriptor.

Motion – to approve the updated prerequisite language as noted above for ACTG 100, ACTG 121, ACTG 180, ACTG 200, ANTH 126, ANTH 351, ASTR 101, BIOL 225, BIOL 310, BUS 113, CHEM 210, CHEM 114, CHEM 192, CHEM 410, CIS 262, CIS 122, CIS 250, ECON 100, ECON 102, EDUC 200, FASH 169, KINE 109, MATH 125, MATH 130, MATH 145, MATH 150, MATH 200, MATH 225, MATH 241, MATH 120, MEDA 190, METE 100, MUS. 120, PALT 401, PHYS 114, and PHY 405: Gloria Darafshi, David Monarres

Discussion— none

Abstentions –none

Approval – approved unanimously

3. MODIFICATION OF MATH COMPETENCY REQUIREMENT:

CURRENT:

D. Basic Competency Requirements

Competency requirements exist for the areas of English (Reading and Writing), and Mathematics. Students must demonstrate competency according to the following in each of the areas in order to be eligible for the A.A. or A.S. degree.

2. Mathematics/Quantitative Reasoning: Satisfy one or more of the following requirements
 - a) Satisfactory Completion of **MATH 120 (Intermediate Algebra)** or **MATH 190** (Path to Statistics) or BUS. 113 (Personal Finance) with a grade of “C” or better, or equivalent; or
 - b) Satisfactory completion of any course having **MATH 120 (Intermediate Algebra)** or **MATH 190** (Path to Statistics) as a prerequisite with a grade of “C” or better; or
 - c) Score of 3, 4, or 5 on College Board Advanced Placement Tests (AP): Calculus AB, or Calculus BC, or Statistics; or
 - d) Score of 4 or higher on International Baccalaureate Exam (IB): Mathematics HL; or
 - e) Placement into transfer-level MATH course using SMCCCD math placement test if taken prior to fall 2019

UPDATED:

D. Basic Competency Requirements

Competency requirements exist for the areas of English (Reading and Writing), and Mathematics. Students must demonstrate competency according to the following in each of the areas in order to be eligible for the A.A. or A.S. degree.

2. Mathematics/Quantitative Reasoning: Satisfy one or more of the following requirements
 - a. Satisfactory Completion of **Intermediate Algebra (MATH 120)** or BUS. 113 (Personal Finance) with a grade of “C” or better, or equivalent; or
 - b. Satisfactory completion of any course having **Intermediate Algebra (MATH 120)** as a prerequisite with a grade of “C” or better; or
 - c. Score of 3, 4, or 5 on College Board Advanced Placement Tests (AP): Calculus AB, or Calculus BC, or Statistics; or
 - d. Score of 4 or higher on International Baccalaureate Exam (IB): Mathematics HL; or
 - e. Placement into transfer-level MATH course using SMCCCD math placement test if taken prior to fall 2019

Frank Nguyen Le presented on behalf of the above item. He noted that to ensure the district is compliant with AB 705, Basic Competency Requirement language was updated. He reviewed the current versus updated language with the committee as noted above. Madeline Wiest noted that she is aware that competencies are a discussion item on the upcoming agenda for the District Curriculum Committee and noted that there is misalignment with the three campuses in regard to basic competencies and due to reciprocity, we need to honor each campus requirement. She asked if there was any discussion amongst the three colleges regarding alignment to ensure student understanding as they move between the three campuses. Madeline noted that the main aspect for her group is that for each course, descriptions for every math course that applies to that requirement are individually included to assist with clearer identification. She asked when this update would be effective. Frank and Lisa clarified that it would be effective the next academic year. The group discussed specific examples and came to the consensus that additional information is needed regarding language and clarity before approval is possible.

Motion – to table the above changes to the Basic Competency Requirements for a future

meeting: David Monarres, Gloria Darafshi

Discussion— none

Abstentions –none

Approval – approved unanimously

Business, Design & Workforce

ii. **Malhotra, Ritu**

1. **MEDA 120 - Clinical Procedures I (4.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Prerequisite Revision, Textbooks Revision
2. **MEDA 160 - Medical Insurance Procedures (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Addition, Textbooks Revision

Ritu Malhotra presented on behalf of the above courses. She noted that for MEDA 160, typical changes regarding catalog description and content review revision were completed. She noted that her main change is due to adding a prerequisite for MEDA 120. This is a clinical course where students are out in the field, and currently there is an acute shortage of healthcare workers. Immediately after MEDA 120, students are entering the field. Therefore, a prerequisite of MEDA 150, focusing on office procedures has been added to MEDA 120 to ensure students learn how to take phone calls, greet patients, call in prescriptions, maintain records, and other critical duties if students will be working in the field shortly after.

Motion – to approve the modifications to MEDA 120 and MEDA 160: Ron Andrade, Gloria Darafshi

Discussion— none

Abstentions –none

Approval – approved unanimously

iii. **Torres, Elsa**

1. **ARCH 110 - Interior Architectural Drafting (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Distance Education Revision, Lecture Content Revision, Recommended Preparation Revision, Student Learning Outcomes Revision, Textbooks Revision
2. **INTD 115 - Introduction to Interior Design (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Distance Education Revision, Method of Evaluation Revision, Mode of Delivery Revision, Recommended Preparation Revision, Student Learning Outcomes Revision, Textbooks Revision
3. **INTD 126 - Critical Thinking for Interior Designers (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Distance Education Revision, Lecture Content Revision, Objectives Revision, Recommended Preparation Revision, Student Learning Outcomes Revision, Textbooks Revision
4. **INTD 128 - Presentation Techniques (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance

Education Revision, Lecture Content Revision, Recommended Preparation Revision, Textbooks Revision

5. **INTD 148 - Color and Design (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Prerequisite Revision, Recommended Preparation Revision, Representative Assignments Revision, Textbooks Revision
6. **INTD 150 - History of Interiors I (3.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Recommended Preparation Revision, Textbooks Revision
7. **INTD 151 - History of Interiors II (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Lecture Content Revision, Recommended Preparation Revision, Textbooks Revision
8. **INTD 175 - Space Planning and Design (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Lecture Content Revision, Objectives Revision, Student Learning Outcomes Revision, Textbooks Revision
9. **INTD 250 - Professional Practices for Interior Designers (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Recommended Preparation Revision, Textbooks Revision
10. **INTD 260 - Overview of Lighting Design (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Recommended Preparation Revision, Textbooks Revision
11. **INTD 272 - Kitchen and Bath Design (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Lecture Content Revision, Objectives Revision, Prerequisite Revision, Recommended Preparation Revision, Textbooks Revision
12. **INTD 276 - Advanced Kitchen and Bath Design (2.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Lecture Content Revision, Method of Evaluation Revision, Objectives Revision, Recommended Preparation Revision, Representative Assignments Revision, Student Learning Outcomes Revision, Textbooks Revision
13. **INTD 301 - Portfolio Development (1.00)** (Modified Course Proposal) Proposed Changes: Distance Education Revision, Recommended Preparation Revision, Textbooks Revision
14. **INTD 350 - Commercial Design (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Distance Education Revision, Objectives Revision, Recommended Preparation Revision, Textbooks Revision
15. **INTD 357 - Kitchen and Bath Systems (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Recommended Preparation Revision, Textbooks Revision
16. **INTD 360 - CAD Applications for Interior Designers (3.00)** (Modified Course Proposal)

Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Recommended Preparation Revision, Representative Assignments Revision, Textbooks Revision

17. **INTD 361 - Chief Architect for Interior Designers (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Recommended Preparation Revision, Representative Assignments Revision, Textbooks Revision
18. **INTD 367 - 3D Modeling SketchUp for Interior Designers (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Distance Education Revision, Recommended Preparation Revision, Representative Instructional Methods Revision, Textbooks Revision
19. **INTD 400 - Principles of Sustainable Design (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Distance Education Revision, Recommended Preparation Revision, Textbooks Revision
20. **INTD 450 - Materials and Finishes (3.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Distance Education Revision, Recommended Preparation Revision, Student Learning Outcomes Revision, Textbooks Revision

Elsa Torres presented on behalf of the above items. Elsa noted that primarily, changes were due to the 2 year review cycle. Catalog descriptions and textbook revisions, in addition to distance education revisions were made for these courses. Gloria asked for clarification regarding the modality offerings of the courses.

Motion – to approve the modifications to ARCH 110, INTD 115, INTD 126, INTD 128, INTD 148, INTD 150, INTD 151, INTD 175, INTD 250, INTD 260, INTD 272, INTD 276, INTD 301, INTD 350, INTD 357, INTD 360, INTD 361, INTD 367, INTD 400, INTD 450 : Ron Andrade, Noah Liu

Discussion— none

Abstentions –none

Approval – approved unanimously

Science & Technology

iv. **Kalyanaraman, Ramki**

1. **PALT 404 - Wave Optics (4.00)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Prerequisite Revision

David Monarres presented on behalf of the above course. He noted that the major change was a prerequisite change, which allowed for the sequence to be completed more easily in two years for this particular program. The prerequisite was removed and made a co-requisite, so courses can be taken concurrently. Additionally, other minor changes were made to this course.

Motion – to approve the modifications to PALT 404: Gloria Darafshi, Martin Partlan

Discussion— none

Abstentions –none

Approval – approved unanimously

v. **Rivera, Rafael**

1. **RADT 442 - Radiographic Pathology (1.50)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Distance Education Addition, Distance Education Revision, Method of Evaluation Revision, Textbooks Revision
2. **RADT 450 - Registry Review (1.50)** (Modified Course Proposal)
Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Revision, Lecture Content Revision, Method of Evaluation Revision, Textbooks Revision

Rafael Rivera presented on behalf of the above items. He noted that revisions were made as part of the two year cycle, and for the most part textbook revisions were the most substantial change. Additionally, a portion of the lecture regarding radiographic film was removed, as this is outdated and no longer used.

Motion – to approve the modifications to RADT 442 and RADT 450: Noah Liu, David Monarres

Discussion— none

Abstentions –none

Approval – approved unanimously

4) **Information/Discussion/Reports/Approval Items**

a. **Chair's Report**

Lisa expressed her thanks to all faculty who are getting their Course Outlines of Record reviewed and updated.

b. **Articulation Officer's Report**

Gloria presented the following report to the committee. She noted that this is the time of year that she submits courses to the UC and CSU systems for general education consideration and approval. These are the courses that will be submitted:

Articulation Report

November 18, 2022

Submissions for IGETC and CSUGE in December 2022

MATH 145 Liberal Arts Mathematics

- IGETC Area 2: Mathematical Concepts & Quantitative Reasoning
- CSUGE B4: Math Concept

BUS. 101 Human Relations in the Workplace

- CSUGE Area D: Social Sciences (submission to retain approval)

AQUA 127.3 & 127.4 Swim Stroke Development III & IV

- CSUGE Area E2: Lifelong Learning & Self Development

AQUA 133.1 Individual Swim Conditioning I

- CSUGE Area E2: Lifelong Learning & Self Development

VARS 160 Women’s Varsity Swimming

- CSUGE Area E2: Lifelong Learning & Self Development

c. Office of Instruction Report

- Vice President of Instruction (VPI)- none
- Curriculum & Instructional Systems Specialist
 - 2022-2023 2-year and 5-year cycle updates



2022-2023 CURRICULUM REVIEW MATRIX ••• BY SUBJECT

Updated: 11/15/2022

**All 695 courses to be submitted by the Office of Instruction on behalf of the Curriculum Committee.*

CTE / NON CTE	Discipline	To Be Reviewed	Completed	In The Queue	UNSUBMITTED
CTE	ACTG	5		1	4
	ARCH	1	1	1	0
	BIOL	1			1
	BUS.	10		10	0
	CBOT	11		2	9
	CIS	13			13
	FSE.	13			13
	INTD	20	19	20	0
	MEDA	16	14	15	1
	MGMT	1		1	0
	RADT	20	16	20	0
CTE Total		111	50	70	41
NON-CTE	ANY*	34			34
	FITN	34		2	32
	HIST	11		10	1
	MUS.	23			23
	SPAN	13			13
NON-CTE Total		115		12	103
Grand Total		226	50	82	144

d. Distance Education (DE) Coordinator

Nada thanked the faculty for their work submitting addenda. She noted that she is learning a lot and appreciated the group for their hard work in ensuring submissions are made. She noted that there may be a change to some language components of the addenda in the future.

5) Division reports- none

6) **Adjournment**

Motion – to adjourn the meeting M/S: Gloria Darafshi, Frank Nguyen Le

Discussion— none

Abstentions – none

Approval – approved unanimously

Meeting adjourned at 10:47 am.